

City of Sault Ste. Marie
Tax Increment Finance Authority III (Airport TIFA)
Meeting Minutes
August 8, 2017 1:30pm @ Smartzone

1. Call to Order

Chairman Veum called the meeting to order at 1:46 p.m.

2. Roll Call

Members Present:	Gwen Worley Bob Mattson	Dan Dasho Dr. Rachael McCoy	Tom Veum Steve Glezen
Members Absent:	Kelley Bunker	Doug Welton	Jim Devaprasad
Staff Present:	Jeff Holt	Tracey Laitinen	
Also Present:	David Pawley, City of SSM Finance Dept. Jeff Hagan, EUP Regional Planning & Development Ray Bauer, City Commission Liaison		

3. Agenda: Changes, Additions, or Deletions - None

4. Matters presented by the Public – None

5. Approval of Minutes

It was moved by Worley, supported by Glezen, to approve the minutes from May 9, 2017. The motion carried unanimously.

6. Financial Report

Balance Sheet, Profit & Loss Statement and Check Detail were in the packet. Laitinen noted that no checks had been written this fiscal year but that the 1st allocation of LDFA support would be coming shortly.

Moved by Dasho, supported by Glezen to approve the financial report as presented. The motion was carried unanimously.

7. Approval of funds for Crack Sealing & Repair at Sanderson Field

Crack near the t-hangars and apron were discussed. In following through with a motion to have the cracks repaired at an Airport Authority meeting held on 7.13.17, the TIFA III board reviewed the information provided by QoE regarding the mastic material to be used.

The total estimated price to overband seal the cracks would be as follows:

- $950 \text{ lft} + 720 \text{ lft} = 1,670 \text{ lft} \times 0.88 \text{ per lft} = \$1,469.60$

It was moved by Dasho, supported by Worley to approve the repairs in the amount of \$1469.60 as presented. The motion carried unanimously.

8. Updates

a. Airport Capital Improvement Projects

The CIP plan was reviewed. Laitinen noted that the airport renovation was in the preliminary stages, airport lighting was in progress and that the airport parallel taxiway reconstruction would begin design in 2018-19 fiscal.

b. PFC Overlay Pre-Construction meeting summary & closure

Holt noted that QoE's pre-con meeting summary was included in the packet. The project was on time but rain was in the forecast. NOTAMs (a written notification issued to pilots before a flight, advising them of circumstances relating to the state of flying.) were submitted and things were going well.

9. Other Matters – none at this time

10. Adjournment

It was moved by McCoy, supported by Veum to adjourn the meeting at 1:52pm. Motion carried unanimously.



Secretary Dan Dasho